

**PROMOTION AGREEMENT
EXECUTIVE PHASE
(PHASE FOUR)**

**AEROSPACE EDUCATION OFFICER
ACHIEVEMENT 13
CADET CAPTAIN (C/Capt)**

CADET LAST NAME, FIRST NAME	CAP ID	DATE OF COMPLETION OF ACHIEVEMENT 12
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CADET AGREEMENT TO COMPLETE ACHIEVEMENT

Statement	Expected Date of Next Promotion
The C/Capt named herein shall, to the best of their ability, complete all requirements for the Aerospace Officer Achievement 13 on or before the date indicated. INDICATE DATE ⇒	
CADET'S SIGNATURE	DATE
FLIGHT COMMANDER OR CADET COMMANDER SIGNATURE	DATE

ACHIEVEMENT REQUIREMENTS

Item	Result	Date Completed	Staff Signature
Cadet Physical Fitness Test (CPFT) Refer to CAPP 52-18	MUST MEET PRESIDENT'S CHALLENGE FITNESS REQUIREMENTS FOR 70 TH PERCENTILE		First Sergeant / CPO
Leadership Test Chapter 13	SCORE: 80 PERCENT MINIMUM OPEN BOOK CORRECTED TO 100%		Testing Officer / CPO
Staff Duty Analysis Report	MUST MEET REQUIREMENTS OUTLINED IN CAPP 52-14		Leadership Officer / CDC
Mentoring	MUST ACTIVELY MENTOR A STAFF SUBORDINATE AND COMPLETE A CADET STAFF MENTORING REPORT		Leadership Officer
Character Development Forum Participation	CADETS MUST PARTICIPATE IN A DISCUSSION AND TURN IN A SOLO PILOT RESPONSE (INDICATE DATE OF FORUM)		CDI / CPO
Instruct a Class	CADET MUST INSTRUCT A CLASS ON ONE OF THE FOLLOWING SUBJECTS: LEADERSHIP, AEROSPACE, EMERGENCY SERVICES OR DDR		Leadership Officer / CDC
Active Participation in CAP Activities	ACTIVITY:		CC / CPO
Safety	CADET HAS MAINTAINED SAFETY CURRENCY – CONFIRMED BY THE SAFETY OFFICER, OR A CADET PROGRAMS OFFICER		Safety Officer / CPO
Attendance- Cadet has attended at least 75% of meetings since last promotion	ATTENDANCE PERCENTAGE:		CC / CPO
Cadet Oath	CADET MUST RECITE CADET OATH FROM MEMORY		CC / CPO

REVIEW – CADET HAS COMPLETED ALL REQUIREMENTS FOR ACHIEVEMENT 13

Item	Date	Personnel Officer Printed Name & Grade	Personnel Officer Signature
Personnel File Updated			